

Schedule of quantity and Terms & Conditions

Printing of Built Environment April-June, 2026; Jly-Sep, 2026; Oct-Dec, 2026 & Jan-March, 2027 [4 issues]; A 4 size PVC folder; and envelopes (for BE) for IBC, Kama Koti Marg, Sector - 6, R K Puram, New Delhi						
S.No.	Discreption	Qty.	Unit	Rate	Amount	GST @
1	Printing of Bi Monthly Magazine - Built Environment [4 Issues of Bimonthly Magazines, April-June, 2026; Jly-Sep, 2026; Oct-Dec, 2026 & Jan-March, 2027 @ 3000 numbers in each issue]					
	(i) Size 215 x 275 mm (ii) Art Paper-100 GSM, 40 inner pages in 4 colour (iii) Laminated Cover - 300 GSM on Art Card Paper in 4 colours					
	(a) BE, April-June, 2026 issue	3000	Each			
	(b) BE, Jly-Sep, 2026 issue	3000	Each			
	(c) BE, Oct-Dec, 2026 issue	3000	Each			
	(d) BE, Jan-March, 2027 issue	3000	Each			
	Note: - Total four issues of Bimonthly Magazines are to be printed. In each issue 3000 numbers of Bimonthly magazines are to be printed, the quantity may vary upto (+) 10 %. Quantity, Order and matter for printing of each issue of Bimonthly Magazines shall be placed separately.					
1.1	Rate for printing set of additional / less (+/-) 4 inner pages on 100 GSM Art Paper in 4 colour of Bimonthly magazines					
	(a) BE, April-June, 2026 issue for Item number 1 (i) (a) above.	3000	Each set of 4 pages			
	(b) BE, Jly-Sep, 2026 issue for Item number 1 (i) (b) above	3000	Each set of 4 pages			
	(c) BE, Oct-Dec, 2026 issue for Item number 1 (i) (c) above	3000	Each set of 4 pages			
	(d) BE, Jan-March, 2027 issue for Item number 1 (i) (d) above	3000	Each set of 4 pages			
2	Providing and supplying A 4 size PVC folder (as per sample available in IBC office) including single colour printing.	500	Each			
3	Envelope (for BE) duly printed in single colour on 100 GSM Kraft Paper with punch (Size-27x70 mm) at appropriate location as per sample available in IBC office. i) Size 225 mm x 295 mm	15000	Each			
Terms & Conditions -						
i	The matter for printing of each issue of April-June, 2026; Jly-Sep, 2026; Oct-Dec, 2026 & Jan-March, 2027 will be given separately.					
ii	Rate quoted shall be excluding GST and the chargeable rate of GST shall be mentioned extra.					
iii	Quotation through email will not be accepted.					
iv	Quotation shall be submitted as per the attached schedule in the sealed envelope. The envelope shall be superscribed "Printing of Built Environment April-June, 2026; Jly-Sep, 2026; Oct-Dec, 2026 & Jan-March, 2027 [4 issues]; A 4 size PVC folder; and envelopes (for BE) for IBC, Kama Koti Marg, Sector - 6, R K Puram, New Delhi" and shall be addressed to Executive Director, IBC.					

v	Quotation in sealed cover is to be submitted in IBC Office, Kama Koti Marg, Sector -6, R.K. Puram, New Delhi -110 022 on or before 3:00 PM of 27th. April, 2026. Quotations received shall be opened at 3:30 PM same day. Quotationers may remain present at the time of opening sealed quotations.
vi	The rate shall include cost of paper, A 4 size PVC folder, designing of pages, designing of cover of each 4 issues, supply of draft copy for proof reading of each 4 issues, printing and pin stitching of megazine as per sample, packing in bundles consisting of 100 number Built Environment in each packet, 250 envelopes in each packet, transporting and delivering in IBC Office including supplying soft copy of megazine.
vii	The Competent Authority of IBC reserves the right to accept or reject any quotation without assigning any reason even for whole item or item wise.
viii	Sample sheet of paper should be attached with quotation.
ix	Printed material duly packed should be delivered at IBC Office, Kama Koti Marg, Sector-VI, R.K.Puram, New Delhi within three days after communication of approval of proof.
x	Soft copy of final proof of each issue of BE in pdf format (not more than 2 MB size) should be sent to IBC.
xi	GST Number-07AAATI1547G1ZV of Indian Buildings Congress should be printed in Tax Invoice while preparing the bill.
xii	For any further clarification, intended bidder may contact Dy. Secretary (T), IBC between 10 a.m. to 5.30 p.m on any working day. (Phone number-8178480153)
Signature of Quotationer on authorized letter head with stamp and contact number	



Executive Director, IBC