

# Annual General Meeting & Formation of Management Committee of IBC Chapters

## Important Guideline : MANIPUR ( 13)

Annual general meeting of IBC Chapters is supposed to be held every year in June. For any postponement, Chapter have to seek President's permission well in advance. Postponement shall not be allowed beyond 60 days. If the AGM is not conducted within 60 days i.e. within 31<sup>st</sup> August, then the Management Committee will cease to exist & action will be taken as per direction of E.C. of IBC HQ.

The AGM Notice shall accompany the annual report & annual audited accounts of the Chapter to all members & copy to IBC HQ.

If the IBC Chapter can not hold AGM within extended period i.e. 31<sup>st</sup> August, the President shall appoint a TEAM not less than 5 members from the State & such Team will call Annual general meeting to be conducted within two months i.e. 31<sup>st</sup> October to constitute the Management Committee with same power for the remaining period.

The term of Management Committee is two years. Chairman can not be re elected. Hony Secretary can be re elected for another one term. Members can not be re elected after consecutive three terms.

**AGENDA of AGM:-** 1) Placing of Annual Report 2) Placing of Annual Audited Accounts Report 3) Acceptance of Annual Report & Audited Accounts Report 4) Appointment of Auditor alongwith fixing of remuneration 5) Election of new Management Committee by Secret ballot (If it is election year) 6) Assuming of office by the newly elected Chairman & Hony Secretary (If it is Election Year)

APPOINTMENT OF FIVE MEMBERS COMMITTEE OF IBC CHAPTER BY THE PRESIDENT, IBC TO CALL AGM ( If the AGM is not conducted within 31<sup>st</sup> August) :- **MANIPUR**

### **Team for Conducting AGM**

Sl	Port Folio	Name	Memb. No.	Address	Mobile No	E-Mail id
1	Convener	Er.K. Jagdish, Outgoing Hony Sec	9876	SE,RED	7856089377	jagadishkhoyangbam@gmail.com
2	Jt. Convener	Er. Shyamlal Sharma	9874	Director, VCC	8730088727	slsharma55@yahoo.co.in
3	Member	Er. Swamikanta Singh, Spl. Invitee to GC	9875	Fmr ACE, PHE	7005141071	swamiloktongbam@gmail.com
4	-DO-	Dr. Kiranbala Devi Thokchom	9878	Asstt. Prof, MIT	7005963300	kiranbala_th@yahoo.co.in
5	-DO-	Er. Thoiba Singh Ningombam	9877	SE, Manipur Univ.	8729955304	thoiba777@gmail.com
6	Invitee	Er.M. Lokendro Singh. Outgoing Chairman	5532	Fmr CE, PWD	9436027089	mlokendro29@gmail.com
7	-DO-	Er. Y.L. Singh	7365	GM, NPCC	9706037041	yl_singh@yahoo.co.in
8	-DO-	Er. N. Subhas		CE, Bldg	9436026218	