<u>Annual General Meeting & Formation of Management</u> <u>Committee of IBC Chapters</u> <u>Important Guideline</u> : NAGALAND (63)

Annual general meeting of IBC Chapters is supposed to be held every year in June .For any postponement , Chapter have to seek President's permission well in advance. Postponement shall not be allowed beyond 60 days.If the AGM is not conducted within 60 days i.e. within 31st August, than the Management Committee will cease to exist & action will be taken as per direction of E.C. of IBC HQ.

The AGM Notice shall accompany the annual report & annual audited accounts of the Chapter to all members & copy to IBC HQ.

If the IBC Chapter can not hold AGM within extended period i.e. 31st August,the President shall appoint a TEAM not less than 5 members from the State & such Team will call Annual general meeting to be conducted within two months i.e. 31st October to constitute the Management Committee with same power for the remaining period.

The term of Management Committee is two years. Chairman can not be re elected. Hony Secretary can be re elected for another one term. Members can not be re elected after consuctive three terms.

AGENDA of AGM:-1) Placing of Annual Report 2) Placing of Annual Audited Accounts Report 3) Acceptance of Annual Report & Audited Accounts Report 4) Appointment of Auditor alongwith fixing of remuneration 5) Election of new Management Committee by Secret ballot(If it is election year) 6) Assuming of office by the newly elected Chairman & Hony Secretary(If it is Election Year)

APPOINTMENT OF FIVE MEMBERS COMMITTEE OF IBC CHAPTER BY THE PRESIDENT, IBC TO CALL AGM(If the AGM is not conducted within 31st August) :- NAGALAND

S1	Port Folio	Name	Memb.	Address	Mobile No	E-Mail id
1	Convener	Er. Hozheto Shiku,GC & Out- Going Hony Secy	No. 9777	CE,Bldg	9862150901	shikhuhozheto@gmail.com cepwdhousing@gmail.com
2	Jt.Conve ner	Ar.Lhouvilie Yhor	9746	Addl. Chief Architect	9436001031	lhouvilie17@gmail.com
3	Member	Er. Shadrak Kath	9779	SDO,PWD	8257006936	shadrakkath@gmail.com
4	-DO-	Er. Chengato Kath	9774	EE,PWD	7005915820	ching8kath@gmail.com
5	-DO-	Er(Ms) Avila	9784	JE,PWD	9862351657	avilatik@gmail.com
6	Invitee	Er. Pukroneizo Kera, Outgoing Chairman	9778	Fmr E I C, PWD	9436005324	pukroneizo1@gmail.com
7	-DO-	Er. Chanbemo Lotha	5859	Fmr CE,PWD	9612169906	chanbemolotha@gmail.com

Team for Conducting AGM